



ROLE DESCRIPTION

SCHOOL PSYCHOLOGIST

1. PURPOSE

The School Psychologist works collaboratively with colleagues to identify and support students who are deemed 'at risk' or in need of support and encouragement.

2. REPORTING RELATIONSHIPS

The role reports to the Deputy Principal Student and Staff Wellbeing and liaises closely with the Principal as well as other teaching staff within the school.

3. RESPONSIBILITIES

- Provision of counselling and other forms of therapeutic intervention for students, both individually and in groups;
- Liaises with teachers, mentors, Heads of House and other colleagues in the development, implementation and evaluation of personalised programs for students with identified needs;
- Membership of the Critical Incident Management Team and responds to critical incidents and emergencies in the school community;
- Assists and supports parents and care-givers in addressing the social, emotional and educational development of their child;
- Facilitates educational opportunities for parents, staff and students to raise awareness and understanding of the impact of personal and social issues on the individual and community;
- Collaborates with teachers to develop and implement student welfare initiatives and programs;
- Refers students and families to external agencies including health professionals, adolescent clinics, community health centres and specialists;

- Provides a link to external agencies and other providers between the school, families and students;
- Liaises with external agencies and health practitioners to develop and implement school based support strategies for students;
- Monitors and supports students undergoing external counselling and liaises with external counsellors when necessary;
- Supports the Principal and teachers in providing comprehensive pastoral support services for students and their families;
- Collaborates with colleagues to identify students “at risk” and to develop appropriate interventions for such students;
- Conducts individual behavioural, emotional, psychological and educational assessments; Maintain professional case records and documentation;
- Implements a system of regular follow-up with students;
- Ensures that the Principal is kept informed of relevant student wellbeing matters;
- Complies with relevant legislation, including Child Protection and other legislation for the safety and wellbeing of students and staff;
- Ensures mandatory reporting procedures are implemented;
- Maintains a professional network and engages in ongoing professional learning.

4. REQUIREMENTS

It is a requirement that the Psychologist is loyal to the ethos of the College and the Edmund Rice Charter and will demonstrably enact College Policies and support the Executive and Head of College.

Knowledge and experience

- Relevant degree in Psychology.
- Registered psychologist with APRHA.

Practical and specialist skills

- Skills in working with young people.
- High computer literacy in a Mac environment.

Competencies

- **Accountable**
Delivers on commitments, takes responsibility for actions, decisions and outcomes and ensures the same of others.
- **Attention to Detail**
Thoroughness in completing all tasks with high concern for accuracy, quality and doing things properly. Follows established procedures where applicable.
- **Commitment**
Dedicated to a course of action, believes in the value of own contribution to Waverley College, and makes the extra effort for the school.
- **Communication**
Exchanges thoughts, opinions, ideas, messages and information through speech, writing or behaviour. Expresses information and ideas clearly and effectively.
- **Continual Learning**
Grasps the essence of new information, develops new knowledge and acquires new technical and business capabilities through self-development and seeking feedback from others. Recognises own strengths and weaknesses and pursues opportunities to develop.
- **Embraces diversity**
Establishes and maintains a motivated and efficient work environment where people of diverse backgrounds are represented, valued and respected.
- **Integrity**
Ability to maintain social, organisational and ethical values in all work activities. Displays a consistent set of principles.
- **Interpersonal skills**
Ability to manage relationships and interactions with other individuals or groups. Considers and responds appropriately to the needs, feelings, and capabilities of different people in different situations.
- **Planning & Organising**
Uses time effectively and has the ability to successfully break project/job requirements down into tasks, establish objectives, milestones and frameworks in order to deliver results.
- **Responsible**

Taking accountability and being answerable for one's actions and outcomes. Takes ownership and control in order to fulfil one's obligations to make things happen.

- **Teamwork**

Willingness to participate as a member of a group that shares a common interest working together co-operatively and productively to achieve results. Effective contributor that interacts within the group and participates in activities.