



# TASS - A Parent Guide to accessing the portal

2021

In March 2021 Waverley moved to a new Parent Portal hosted by the TASS Student Administration System. As a result parents no longer use the old Sentral portal for accessing School and student information.

The TASS platform uses your unique family ID as a username and once set up the username/password combination should be shared between parents and caregivers, there is no longer a need to manage individual accounts for both parents unless you are in a multi-parenting relationship.

## Accessing the new Portal

- Go to either <https://tass.waverley.nsw.edu.au/parentlounge> or the School website at <https://www.waverley.nsw.edu.au> and use the Parent Portal link in the top right. You should update any bookmarks you have.

To login you will need to know your **family ID** and have set up a password in the new portal.

## If you do not know your family ID

- Send an email to [iAssist@waverley.nsw.edu.au](mailto:iAssist@waverley.nsw.edu.au) who will reply with your ID.

## If you do not know your password

- Use the *Forgot password* link on the screen and follow the prompts, remember the *Username* is your family ID (see above).

Parent Lounge - Login

[Forgot Password?](#)

\* Username

\* Password

[System Requirements](#)

## If you know your password and your family ID

- Enter your family ID as the user name (see above)
- Enter your password

Once logged in you will be able to access features that allow you to update your details, your son's details, record an absence, update medical conditions, access reports and access Parent Teacher Interview bookings. In the future we will turn on additional services in the portal to cover Finance, Student academic analysis and more.